

20 APR 1967

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35 APR 1967

Honorable Lawson B. Knott, Jr.  
Administrator  
General Services Administration  
Washington, D. C. 20405

Dear Mr. Knott:

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Thank you for your letter of April 10, 1967 to Mr. Helms inviting him to nominate Mr. Bannerman and Mr. [REDACTED] to represent the Agency at the annual conference for agency records management officers and their superiors.

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Mr. Bannerman has asked me to express his regrets that he will be unable to attend the conference. Mr. [REDACTED] however, is planning to represent the Agency during all three days of the conference.

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We appreciate the opportunity to take part in these conferences each year and I am sure Mr. [REDACTED] will find the agenda this year interesting and productive.

Sincerely,

ALAN M. WARFIELD

Alan M. Warfield  
Acting Deputy Director  
for Support

DDS/SSS/RHW:jms (18 Apr 67)

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